

12 June 1947

OGC HAS REVIEWED.

MEMORANDUM TO: General Counsel

Would appreciate your answer to those questions you can answer and suggestions as to how to get the others resolved.

*CSC Dept
Circ. 587
18 Apr. 1947
6 mos*

1. If detailed to a position at a higher grade, has an employee any legal basis for requesting a raise to that grade?

*Desk audit
Sch. A.*

2. If an employee has no legal basis, is there any precedent, recognized by the Civil Service Commission, for making such a demand?

3. Is there a stated CIG policy?

4. Has the Civil Service Commission an established policy about the length of time someone has to be acting in a higher position before he can be given the grade? (probably varies according to grade)

coming out

5. Has the Civil Service Commission an established minimum time that someone has to be in one grade before he can be promoted to another?

CSC

6. In what respect does CIG deviate from the two foregoing policies?

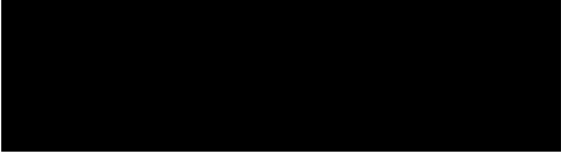
In grade increase

7. What is the Civil Service policy regarding the salary to be given to a person transferring from one grade in the first agency to a lower grade in the second agency?

- 2 -

8. What is the Civil Service policy regarding the salary when, through re-classification of a job, the grade is lowered? *memo to Asst. Directors lowest step of lower step.*

STATINTL


Executive Officer,
Contact Branch